

Canyon View Homeowner Association

08/12/19

Conflict of Interest Policy

The following procedures have been adopted by the Association pursuant to the provisions of Colorado Revised Statutes (C.R.S.) for Colorado Common Interest Owners Act (CCIOA) compliance.

Purpose: The purpose of the Conflict of Interest Policy is to avoid situations that may result in conflicts of interest and questions regarding the objectivity and credibility of the Association Board of Directors and its committees and staff, if any. The Association expects these individuals to behave in a professional and ethical manner, to disclose real or perceived conflicts of interests or questions regarding the objectivity and credibility of the HOA governance process. The intent of the Policy is to:

1. Maintain credibility in the HOA governance process and confidence in the decisions of the Board of Directors (BOD) and BOD Committee members (architectural control, irrigation and any similar committees).
2. Assure fairness and impartiality in decision-making.
3. Disclose real or perceived conflicts and
4. Act impartially and avoid the appearance of impropriety.
5. Provide for a periodic review of this Policy at no less than once per year or whenever a new member joins the BOD or a BOD committee.

Procedure:

1. Individuals representing the BOD and BOD Committees must not participate in any decision-making capacity if they have or have had a close, active association with an individual, contractor, vendor or other provider that is or may be furnishing services to the Association.
 - (a) Current or past employments with a provider or proposed provider of services,
 - (b) A close family relative that is or was employed by the provider or proposed provider of services.
 - (c) A recipient of a donation or honorarium from the provider or proposed provider of services,
 - (d) Members of the Association Board must recuse or absent themselves on all issues relating to the awarding of services by a provider or proposed provider with any of the above conflicts of interest.
 - (e) Members of the Association Board must recuse or absent themselves for any matter in which there is a real or perceived conflict of interest, a financial or personal interest and if for any reason the individual cannot render an unbiased decision.
2. A record of real or perceived conflicts of interest will be maintained for all those involved in Association governing processes. This record will be maintained by the BOD Secretary.
3. The names of individuals who have recused or absented themselves during a BOD or BOD Committee meeting shall be recorded and provided to the BOD Secretary.
4. All individuals representing the Association BOD and BOD Committees may be asked to sign an agreement that they have read and agree to abide by the Association Policy regarding Conflicts of Interest.

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Board of Directors Certification:

Approved and adopted by the Board of Directors and in witness thereof, the undersigned have subscribed their names:

President: Jessie L. Richardson Date: 10/23/2020
Vice President: Kristy M. Oliver Date: 10/23/2020
Secretary: Janice E. Kiche Date: 10/23/2020